

1:1 Learning Technology Program 23-24 Device Insurance Plan

By accepting and taking possession of this device and accessories (“equipment”), student and parent/guardian understand and acknowledge the following:

- The equipment is on loan from Arlington School District 16 (ASD) for the 2023-2024 school year only.
- The equipment is to be used for academic work only. The parent/guardian accepts responsibility for supervising and enforcing appropriate academic home usage.
- All Internet access and offline use of this equipment may be monitored and reviewed by ASD.
- All users of the equipment must abide by the provisions of the ASD Technology Handbook.
- The student and parent/guardian accept responsibility for the proper care of the equipment.
- The equipment will be returned to ASD in the same condition it was initially provided at the completion of the school year, at the end of the active enrollment with ASD, or at the request of ASD, whichever is soonest. Failure to do so will result in a charge of the full retail cost to replace the equipment.
- If the parent/guardian does not opt-in to the Device Insurance Plan, parent/guardian will be charged for any/all damages to the device at full retail cost.

We strongly encourage you to annually review the ASD Technology Handbook. You and your student are responsible for following all listed guidelines as well as complying with the Federal Child Information Protection Act (CIPA). If you have any problems with or questions about this equipment, please call (360) 618-6201. You may also email the Technology Department at tech.support@asd16.org.

To help defray the cost to repair or replace damaged or lost devices, ASD offers the **Device Insurance Plan (DIP)**. This program is optional and voluntary. Incidents for students enrolled in the DIP are outlined below. Incidents for students not enrolled in the DIP will be charged to families at full cost to repair or replace. Accessories are not covered under the DIP, only devices.

Definitions

- “DIP” is Device Insurance Plan, the optional accidental damage protection plan available to students during the current school year.
- “Equipment” is any ASD-owned device and accompanying accessories checked-out to a student.
- A “device” is a computing device including Chromebooks, iPads, tablets, and laptops.
- An “accessory” is an additional piece of equipment to support the device including charging/power adapters, multimedia adapters, hotspots, cases, styli, keyboards, etc.

Accidental Damage

Students enrolled in the DIP will have a one-time forgiveness applied for accidental damage per school year. Accidental damage is damage to the device that ASD personnel deem to be due to an accident on behalf of the student—not due to a manufacturer defect or due to intentional damage or negligence. The most common cause of accidental damage is a drop from a desk or bag, but other accidents may happen and may be defined as such by school or district personnel. Costs to repair will range up to, but never exceed, the full replacement cost. Intentional damage or damage resulting from student negligence is not covered by the DIP.

Total Loss

If a device has been lost, stolen, or damaged beyond repair, the student will be permitted to use school loaner devices until ASD has assessed the individual situation. If fines are assessed, they will need to be paid-in-full before the student is eligible to checkout a replacement device. If a lost or stolen device is recovered and returned to ASD and determined to be in fine working order, any replacement fee will be refunded and the occurrence will not count as an incident for that school year. Devices lost or stolen off-campus must be reported to the police and a copy of the police report must be submitted to ASD.

Incident (per school year)	Accidental Damage*	Total Loss*
First incident	No cost	Half the cost to replace device
Second incident	Half the cost to repair	Full cost to replace
Third+ incident	Full cost to repair	

* Intentional damage or damage resulting from student negligence is not covered under the DIP.

Cost to Replace: 2023-2024 School Year

Full cost to replace a device, excluding charging adapter, is \$250. Cost to replace a charging adapter is \$25.

Accessories

Every device issued will include a charging/power adapter. Additional accessories may also include cases or other adapters depending on the device and need. The accessories checked-out must be the same accessories returned to the school. We will not accept non-ASD or like-for-like accessories to be returned. For example, if a device is issued with a USB-C charging/power adapter, that same exact adapter must be returned; a similar USB-C adapter, even if it “works” with the device, will not be accepted and the student will be fined for a replacement charger.

Equipment Failure

If any equipment or software issues arise during the time it is on loan, the student and/or parent must contact ASD within one working day. In the event the equipment needs repair or replacement, it must be returned to ASD. Devices may not be repaired or replaced by a third-party source.

Payment

Payment to enroll in the DIP must be received within (1) week of electronically completing the agreement. If we do not receive your payment within that time frame, your student will not be enrolled in the DIP. If there is an economic hardship, please contact the school office to inquire about financial assistance.

